

Paintball, Archery & Axe Throwing Reservation

Paintball Reservation Archery Reservation Axe Throwing Reservation

Date of Reservation: _____ Event Description: _____
Reservation Start Time: _____ Reservation End Time: _____
Name (POC): _____ Squadron: _____
Cell Phone: _____ Duty Phone: _____
Email Address: _____

Additional Comments: _____

Reservations

To promote maximum access to the Paintball/ Tow Rope by the Misawa community, private organizational group reservations are encouraged and will be accommodated based on staff availability, resources, and other base activities. No reservations will be accepted for Saturday or Sunday due to the Open to community program. Reservations are not available on U.S. Federal Holidays. Reservations may be made up to 30 calendar days prior to the desired event date and require a **MINIMUM 14 DAYS ADVANCE**. Reservations must be approved by the Director or Assistant Director to ensure proper staffing is available. Once request is made, a member of management will contact requesting party for approval or denial.

Paintball

Minimum/ Maximum Requirement

Minimum deposit of \$150 for reservation (covers field fee and rental equipment for 10 players) will be required at time of booking to reserve time slot. Once this request is approved, deposit must be paid at the Outdoor Recreation Rental Center as soon as possible to secure reservation. If wanting additional players, over the initial 10, a fee of \$15 per player can be paid in USD Cash only at the Paintball Field Office, or by credit card at main store Building 486 during business hours (\$10 for field fee if rental equipment is not needed). There is a maximum of 40 players. If a reservation is made, and less than 10 players show, no refunds are given.

*****Deposit only includes field fee and rentals for the first 10 players. Paintballs can be paid for in advance at main store. Due to the sensitivity of paint ball temperature storage, refunds are not always granted or approved depending on paint ball conditions.***

Day & Time

Monday Tuesday Wednesday Thursday Friday
 9 a.m.–1 p.m. 1–5 p.m.

Cancellation of Reservations

Reservations must be cancelled more than 8 days prior to the scheduled event date in order to receive a full refund. A 50% refund is given for cancellations made within 2-7 days of the scheduled date. Cancellations made the day prior or the day of (including the event of a no-show by players involved) receive NO refund. Exceptions may be granted as follows;

- I. Military duty requirements affecting a majority of participants. Documentation is required in the form of a letter signed by the squadron, flight, or detached commander.
- II. Weather conditions that require closure of the facility for safety reasons. Weather cancellations are determined by the Outdoor Recreation Program staff unless dictated by TCOR (Typhoon Condition of Readiness) or other command guidance.
- III. Threat conditions or other emergency/alert conditions that prohibit player/shooter participation and/or operation of the facility.

****If tentative reservation is made via email: I agree to pay the total amount due to the Outdoor Recreation Center and acknowledge that no time slots are guaranteed until the time of payment and physical reservation.**

I HAVE READ EACH ITEM ABOVE AND FULLY UNDERSTAND ALL TERMS, CONDITIONS, AND RESPONSIBILITIES OF THIS RESERVATION AGREEMENT AND AGREE TO COMPLY WITH ALL OF THE ABOVE:

Customer Signature

Date

Manager Signature

Date